

UPDATE PAYMENT INFORMATION

To update a single payment:

1. Log in to your UYSA account
2. Click View Payments under the player's name
3. Click Edit Payment for the correct season
4. Select a form of payment from the Payment Method dropdown
5. Click Continue
6. Enter the payment information
7. Click Continue

To update a payment plan:

1. Log in to your UYSA account
2. Click View Payments under your player's name
3. Click Edit Payment for the correct season
4. Check the boxes of each installment that you would like to update
5. Select a form of payment from the Payment Method drop-down
6. Click Continue
7. Enter your payment information
8. Click Continue

NOTE: For payment plans the total updating amount will show on the next page and payments will continue to process on scheduled installment dates until balance is paid off. If updating payment information for past installments, those past due installments will retroactively process within 24 hours of new payment information being saved.